



**Odyssey Academy of Virtual Learning  
WITHDRAWAL FORM**

**STUDENT INFORMATION**

<b>Student Name:</b>		<b>Grade:</b>	
<b>Birth Date</b>		<b>Student ID:</b>	
<b>Address:</b>		<b>Phone:</b>	
<b>City:</b>		<b>Zip:</b>	

**EDUCATIONAL SERVICES**

<b>Receiving Special Education Services?</b>	<input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>
<b>Please list all disabilities receiving services for:</b>	
<b>Date of Last IEP Meeting:</b>	
<b>Receiving English Language Services?</b>	<input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>

**WITHDRAWAL PROCESS**

<b>Reason for Withdrawal:</b>
<b>Date of Withdrawal:</b>
<p><b>Please indicate (with a check mark) which of the following you are choosing:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> <b>Return to local public school</b></li> <li><input type="checkbox"/> <b>Enroll in a Private School</b></li> <li><input type="checkbox"/> <b>Enroll in a Homeschool Program</b> (Please complete the <a href="#">PI-1206 Homeschool Form</a>)</li> </ul>
<p><b>Have you enrolled with your new school?</b>      <input type="checkbox"/> <b>Yes</b>      <input type="checkbox"/> <b>No</b>      <input type="checkbox"/> <b>NA</b></p> <p><b>If yes, please list the approximate start date:</b> _____</p> <p><b>If no, please list the anticipated enrollment date:</b> _____</p>
<p><b>Have you completed the PI-1206 Homeschool Form?</b>      <input type="checkbox"/> <b>Yes</b>      <input type="checkbox"/> <b>No</b>      <input type="checkbox"/> <b>NA</b></p> <p>Please email the confirmation form to <a href="mailto:bairdmuellerh@ripon.k12.wi.us">bairdmuellerh@ripon.k12.wi.us</a></p>

## FINAL STEPS

The following items **MUST** be completed prior to withdrawal.

<input type="checkbox"/>	<b>Submit Withdrawal Form to Heather Baird-Mueller at <a href="mailto:bairdmuellerh@ripon.k12.wi.us">bairdmuellerh@ripon.k12.wi.us</a></b>
<input type="checkbox"/>	<b>Complete the Exit Survey form at <a href="https://docs.google.com/forms/d/e/1FAIpQLSfGMAXXTjhTn1B-P6Ks36XFY5sVnH5qwqq-jXiKh2C6tYz3lg/viewform?usp=sf_link">https://docs.google.com/forms/d/e/1FAIpQLSfGMAXXTjhTn1B-P6Ks36XFY5sVnH5qwqq-jXiKh2C6tYz3lg/viewform?usp=sf_link</a></b>
<input type="checkbox"/>	<p><b>Return all non-consumable curriculum, equipment, and supplies purchased by Odyssey to Riverwood Educational Services (shipping provided). <b>Consumable materials used with the “General Supply Budget” may be retained by the student. If a family has interest in retaining some of the materials, please contact our Odyssey office.</b></b></p> <p><i>Note: The Odyssey office will issue a list of items to be returned.</i></p>
<input type="checkbox"/>	<p><b>Return laptop computer and/or iPad to Riverwood Educational Services (shipping provided).</b></p> <p><i>Note: If equipment is damaged, student fines or fees are assessed.</i></p>

By signing below, you acknowledge that you understand the terms and conditions of withdrawing from Odyssey Academy:

\_\_\_\_\_

(Parent/Guardian Signature)

\_\_\_\_\_

(Counselor Signature) If student is LEGAL AGE

## FOR OFFICE USE

Date Withdrawal Received:		Date Records Request Received:	
Date RESI Contacted:		Date Enrollment Email Sent:	
Date Invoiced:		Date Enrollment End Dated:	
Supplies Returned:		Date Records Sent:	
Lessons Canceled:		Payment Received:	